

**City of Brunswick
Mayor and Council Meeting Minutes
August 24, 2021**

The August 24, 2021 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Carrie Myers, City Clerk; Kevin Grunwell, Chief of Police; and John Gerstner, Director of Public Works.

Mayor's Remarks

- Mayor Brown read the following statements:
The Brunswick City Council met in closed session on August 17th at 5:00pm to discuss a potential business locating in Brunswick. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Brown; Council Members Dayton, St. John, Ripley, Sandusky, Vigliotti, and White were present. Staff members present included Dave Dunn, Carrie Myers, Bruce Dell, John Gerstner, Matt Campbell, and Jeremy Mose.

The Brunswick City Council met in closed session on August 24th at 5:00pm to discuss personnel issues and the potential acquisition of real property. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Brown; Council Members Dayton, St. John, Ripley, Sandusky, Vigliotti, and White were present. City Administrator Dave Dunn and City Clerk Carrie Myers were also present for the meeting.

- Ms. Myers read a proclamation for Frederick County Goes Purple.

Citizens' Forum

No comments received.

Introduction and Adoption of Resolutions and Ordinances

- Ordinance 576 – System Improvement Fee
Mr. Dunn discussed this ordinance, which enacts the ability to assess a fee. No fee is being assessed at this time, but will be considered by resolution with the next budget cycle.

Mr. Ripley made a motion to approve Ordinance 576. Mr. Sandusky seconded the motion, which passed 6-0.

- Resolution 2021-08 – Handicap Parking – 211 North Delaware Avenue
Ms. Myers discussed this item, which staff recommended for approval.

Mr. Sandusky made a motion to approve Resolution 2021-08. Ms. White seconded the motion, which passed 6-0.

Council Member/Commission Reports

Reports were given by Phil Graves, Beacon and Jacob Winter, Youth Advisory Committee.

Consent Agenda

- Brunswick Crossing Final Letter of Credit Release – Phase 1C – Storm Drain and Paving
- Purchase Order Approval – PW4955 – Texas Pride Trailers - \$13,633.20
- Purchase Order Approval – PW4956 – LB Water - \$22,699.80
- Purchase Order Approval – 220023 – Clark Azar - \$13,100

Mr. Ripley made a motion to approve the consent agenda items. Ms. White seconded the motion, which passed 6-0.

Dave House, American Legion addressed the Council to inquire about the status of the insurance settlement and renovation status of the Veterans Memorial Park.

Adjournment

The meeting adjourned at 6:17pm.

Submitted by: Carrie Myers

Approved By: [Signature] 9/30/21 Witnessed By: [Signature]
Mayor Date City Administrator Date